

Battle Baptist Church

Policy statement on Alcohol, Drugs and Illegal Substances Policy

Battle Baptist Church, including Caterpillar Pre-school, prohibits the use or possession of alcohol, illegal drugs or illegal substances on our premises at anytime. (The only exception to this is with the use of alcoholic wine during Communion services). If staff, students, volunteers or children are found to have broken the rules in respect of this policy, it will be treated as a very serious disciplinary matter.

All staff will be made aware of the provisions of this policy during their induction, including the importance of them setting a positive example to children. All children and their parents and carers will be made aware of the rules during their settling in period. For staff, any contravention of the provisions of this policy will be dealt with under Battle Baptist Church Staff Handbook Standards of Behaviour and Disciplinary Policies and Procedures.

Alcohol, Drugs and Illegal Substances

Staff, students, volunteers or children who arrive on the premises clearly under the influence of alcohol, illegal drugs or illegal substances will be asked to leave immediately and the appropriate disciplinary procedures implemented.

If a child is found in possession of alcohol, illegal drugs or illegal substances on the premises, their parent/carer will be informed as soon as they can be contacted. If staff are found in possession of illegal drugs, serious disciplinary action will follow.

If a member of staff has good reason to suspect that a parent/carer is under the influence of alcohol or illegal drugs when they drop off or collect their child, to the extent that the safety of the child is threatened, they have a duty to inform both the Manager and the designated Child Protection Officer according to the provisions of the Safeguarding Children/Child Protection policy.

In such circumstances, the Manager and the Child Protection Officer will then be responsible for deciding upon the appropriate course of action, ensuring that the safety and protection of the child remains paramount at all times.

Staff will make all possible efforts to ensure that children are not allowed to travel in a vehicle driven by someone who is clearly over the legal alcohol limit or who is clearly under the influence of illegal drugs.

Where an illegal act is suspected to have taken place, the police will be informed.

Smoking

Smoking is not permitted anywhere on the premises. This rule applies equally to staff, students, volunteers, children, parents/carers or any other visitors.

If a child is found in possession of cigarettes on the premises, they will be confiscated and their parent/carer informed at the end of the session.